

**MINUTES OF THE MEETING OF THE  
SOUTH DAKOTA STATE INTERAGENCY COORDINATING COUNCIL  
JULY 12, 2004 9AM TO 3 PM CENTRAL TIME  
HOLIDAY INN EXPRESS / FORT PIERRE**

**Members Present:**

Judy Hoscheid, Kristi Klein, Stephanie Krusemark, DiVina Baker, Monica Mayer, Roz Goodwin, Patricia Monson, Anne Reddy, and Janet Ricketts.

**Members Absent:**

Casey Murschel, Misty Miller, Byron Petersen, Nancy Hoyme, Donna Olivier, David Calhoon, Karla Schlosser.

**Others Present:**

Barb Hemmelman, Crystal Goeden, Jan Elsing, Mary Weigandt.

**Call to Order:**

Barb Hemmelman unofficially called the meeting to order at 9:05 AM and lead everyone in a getting-to-know-you ice breaker. Roz Goodwin, chairperson, officially called meeting to order at 9:20 AM.

**Previous Meeting Minutes:**

Stephanie Krusemark motioned, seconded by Kristi Klein, to add April 23, 2004 meeting minutes as an agenda item. Motion carried.

The meeting minutes from April 23, 2004 were reviewed. DiVina Baker motioned, seconded by Janet Ricketts, to accept the minutes as written. Motion carried.

**Old Business**

Primary Service Provider Training

Barb Hemmelman reported that Primary Service Provider Model training was held in Pierre on June 28 & 29, 2004. Robin McWilliam, a nationally recognized expert on this model of service delivery was the presenter. McWilliam also included training on Routines Based Interview as a tool for embedding family goals into the IFSP process. The event was limited to Birth to 3 Connections service coordinators and early childhood service providers. It was funded via State Improvement Grant (SIG) funds. The training was very well received by the eighty-five people who attended and will be offered again January 20-21, 2005 in Sioux Falls to service providers who did not attend in June.

Revision of Administrative Rules

The Birth to 3 Connections program is proposing the addition of two rules to the Administrative Rules of South Dakota governing financial matters for early intervention. The additions are being proposed to provide clarification of the travel reimbursement rules. The rules will be presented to the South Dakota Board of Education at their July 27, 2004 meeting with a request for approval to move to public hearing at the September 20, 2004 board meeting. The proposed rules are as follows:

*24:14:04:12:01 Reimbursement if travel is necessary solely to provide early intervention service. Reimbursement of mileage and travel time is available only where travel is necessary solely to provide the early intervention service. If the service provider is*

*required to travel to a location away from his or her home or office for another purpose, then mileage and travel time are available only for that portion of the travel required for the sole purpose of providing early intervention service.*

24:14:04:12:02 Reimbursement for travel to place of other employment. *A provider who travels from the provider's home to a place of employment that is not for the purpose of providing early intervention services and then travels to an eligible child's home, mileage between the provider's home and his or her place of another employment is not subject to reimbursement. Mileage would only be paid from place of other employment to the child's home and back to the point of origin for official early intervention business or to a point equidistant. Mileage would not be reimbursed for the provider to return home when the provider would have incurred these expenses as part of his or her other employment.*

### **New Business**

Pat Monson gave a brief update to the council on a pilot program to address child care for children with significant special needs. Twelve families are on as of this month and it seems to be meeting a real need. A higher rate for child care is negotiated and families engage a provider of their choice. Pat will update us further on the program at the October council meeting.

### **Overview of Self Assessment Process**

Barb Hemmelman explained the requirements for the Special Education Annual Performance Report to the federal Office of Special Education Programs for July 1, 2003 to June 30, 2004 reporting period. The SICC spent the remainder of the meeting reviewing data; determining progress or slippage; and next steps for each of five identified areas. A copy of the report will be sent to SICC members prior to the next meeting for final approval. The federal deadline for submission has been changed to March 31, 2005.

### **Next meeting**

The next meeting will be October 15, 2004 from 1-4 PM Central Time via DDN. Downlinks are pending for Pierre, Aberdeen, Sioux Falls, Winner, Isabel, Spearfish, and Rapid City.

### **Adjourn**

Anne Reddy motioned, seconded by Stephanie Krusemark, to adjourn the meeting. Motion carried. Meeting adjourned at 3:00 PM Central Time.